### Fall 2022 Registration

**Continuing JD Students**

**Office of the Registrar - 206-398-4150 - lawreg@seattleu.edu**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Tuesday, May 10, 2022</td>
<td><strong>Clinic Lottery</strong>&lt;br&gt;• Clinic Lottery sign up emails arrive for 1L - 3L students.</td>
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<td>Tuesday, May 17, 2022</td>
<td>• Lottery sign-ups due.</td>
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<td>Wednesday, May 18, 2022</td>
<td>• Lottery run - Results will be available by 6:00 pm</td>
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<td>Friday, May 20, 2022</td>
<td><strong>Part-Time &amp; LLM/MLS Student Registration</strong>&lt;br&gt;• Rising 4L students, LLM and MLS students may start to register at 9:00 am&lt;br&gt;• Rising 3L students may start to register at 10:00 am</td>
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<td>Monday, May 23, 2022</td>
<td><strong>Constitutional Law, Legal Writing II &amp; Bar Success Prescribed Curriculum Pre-Registration</strong>&lt;br&gt;• Rising 3L/4Ls who deferred Legal Writing II or Constitutional Law register at 11:00 am&lt;br&gt;• Rising 2L Group A students may start to register at 12:00 pm&lt;br&gt;• Rising 2L Group B students may start to register at 1:00 pm&lt;br&gt;• Rising 2L Group C students may start to register at 2:00 pm&lt;br&gt;• Rising 2L Group D students may start to register at 3:00 pm&lt;br&gt;<strong>Pre-registration ends at 11:59 pm After 11:59 pm full-time students cannot register until their May 24th start time.</strong></td>
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<td>Tuesday, May 24, 2022</td>
<td><strong>Full-Time Rising 3L (Current 2L) Registration</strong>&lt;br&gt;• Rising 4L students may start to register at 8:00 am&lt;br&gt;• Rising 3L Group B students may start to register at 8:00 am&lt;br&gt;• Rising 3L Group A students may start to register at 9:00 am&lt;br&gt;• Rising 3L Group D students may start to register at 10:00 am&lt;br&gt;• Rising 3L Group C students may start to register at 11:00 am&lt;br&gt;<strong>Full-Time Rising 2L (Current 1L) Registration</strong>&lt;br&gt;• 1L Group D students may start to register at 12:00 pm&lt;br&gt;• 1L Group C students may start to register at 1:00 pm&lt;br&gt;• 1L Group B students may start to register at 2:00 pm&lt;br&gt;• 1L Group A students may start to register at 3:00 pm</td>
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<tr>
<td>Wednesday, May 25, 2022</td>
<td><strong>Open Registration</strong>&lt;br&gt;• Registration for visiting students begins at 9:00 am&lt;br&gt;• Online registration remains open for all students until Friday, August 26, 2022.</td>
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<td>Friday, May 27 - Monday, May 30, 2022</td>
<td><strong>Memorial Day Holiday</strong>&lt;br&gt;• Administrative offices closed.&lt;br&gt;• Registration help available by contacting <a href="mailto:lawreg@seattleu.edu">lawreg@seattleu.edu</a>.</td>
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<tr>
<td>Friday, June 10, 2022</td>
<td><strong>Clinic Confirmation Deadline</strong>&lt;br&gt;• Clinic students must commit to remaining enrolled in their clinic on or before this date. Clinic commitment emails will be sent at least one week prior to the deadline.</td>
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<tr>
<td>Monday, August 22, 2022</td>
<td><strong>Fall 2022 Semester Begins, Add/Drop Period Begins</strong>&lt;br&gt;• Students may add and drop classes online&lt;br&gt;• Waitlist sign-in due.</td>
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<td>Friday, August 26, 2022</td>
<td><strong>End of Add/Drop Period</strong>&lt;br&gt;• All waitlists close.&lt;br&gt;• Last day to add a class online and without the professor’s permission.&lt;br&gt;• Last day to drop a class online and without a &quot;W&quot; (withdrawn) grade applied to transcript.&lt;br&gt;• Last day to receive a 100% tuition refund.</td>
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### Academic Planning and Advising

If you know the classes you’d like to take while in law school, the Office of the Registrar can help you plan your schedule for Fall 2022 and beyond, but we are not academic advisors or subject matter experts. If you need help developing an academic plan, it is best to reach out to your academic advisor. If you need help finding an advisor, or if you would like help with schedule planning, contact us at lawreg@seattleu.edu.

The following resources are also helpful in planning:

- [Academic Requirements](#)
- [Bar Success Prescribed Curriculum](#)
- [Course Descriptions](#)
- [Course Selection Advice](#)
- [Course Schedules](#)
- [Faculty Profiles](#)
**Academic Requirements**
To earn a Juris Doctor degree, students must achieve a cumulative GPA of at least 2.30 and complete 90 semester credits including:

- 30 credits of required first-year courses.
- Constitutional Law (4 credits, must be taken in fall of the 2L year).
- Legal Writing II (3 credits, must be taken in the fall or spring of the 2L year).
- Evidence (4 credits, may be taken any time after the 1L year).
- Professional Responsibility (3 credits, may be taken any time after the 1L year).
- At least 6 experiential credits from approved clinics, externships, practicums, simulation courses, and labs.

More information on academic requirements can be found [here](#) and on page 15 of the Student Handbook.

While planning their schedules, students should also keep the limit on externship and clinical credits in mind. Students in the top half of their class may take no more than 21 credits from clinics and externships. Students in the bottom half of their class make take no more than 15 clinical and externship credits without an approved petition. More information and petition instructions may be found on page 26 of the Student Handbook.

**Bar Success Prescribed Curriculum**
The Academic Resource Center strongly encourages all students to follow the Bar Success Prescribed Curriculum (BPSC) because the Curriculum exposes students to the essential content areas and skills they will need to pass the bar exam on their first attempt. You can find a full description of the Bar Success Prescribed Curriculum [here](#). Full-time students in the bottom third of their class after the completion of their 1L year must complete the Bar Success Prescribed Curriculum. Current 1L students who had a GPA below 3.00 after fall should plan to follow the BSPC when registering.

**Bar Success Prescribed Curriculum**

**2L Year**
**Upper-Level Degree Requirements**
- Constitutional Writing: Written and Oral Advocacy (3 credits, fall or spring)

**Bar Success Prescribed Curriculum**
- One of the following 4-credit T&E plus Lab options:
  - Trusts, Estates & Enhanced Analytical Skills (ESTA-250, 4 credits, fall only)
  - Trusts and Estates (ESTA-300, 3 credits, fall or spring) and the Enhanced Analytical Skills Lab (LPRC-250, 1 credit, fall).
- At least two of the following courses (fall or spring): Business Entities (4 credits); Evidence (4 credits); Professional Responsibility (3 credits); Courses from the Bar-Tested Course List (see above)

**3L Year**
**Upper-Level Degree Requirements**
Any Remaining Upper-Level Degree Requirements

**Bar Success Prescribed Curriculum**
- Bar Exam Strategies and Skills (3 credits, fall or spring)
- Any remaining Bar Success Prescribed Curriculum requirements

A full list of BSPC classes and planning worksheet is available [here](#).

**Clinic Registration**

**Lottery**
The Sign-up email for the Fall 2022 Clinic Lottery will be emailed on Tuesday, May 10th. If you wish to participate you must submit your choices by Tuesday, May 17th. The Lottery will run on Wednesday, May 18th and results will be available on MySU by 6 pm For more information see our Clinic Lottery webpage.
Clinic Commitment
On Friday, June 3rd, students enrolled in fall clinics will be emailed with instructions for committing to their clinic. Students must commit by Friday, June 10th. By committing to the clinic, students agree to the following:

- They will be dropped from all other clinic waitlists.
- They may not drop the clinic for which they are currently enrolled except in extraordinary circumstances.
- They will not enroll in an externship during the same term as the clinic.

Students who fail to commit to their clinic by the deadline will be dropped and their seats will be offered to waitlisted students.

Online Registration Times

Part-Time Students
Part-time students in their 3L year (4L in Fall 2022) will register at 9am on Friday, May 20th. Part-time students in their 2L year (3L in Fall 2022) will register at 10 am. Registration times will be available on MySeattleU by Friday, May 6th.

If a course begins at 4 pm or later, all its seats will be available during part-time registration. Clinics are an exception - Part-time students may sign-up for the clinic course lottery but are not given preference for evening clinics over full-time students.

Courses beginning before 4 pm will have a limited number of seats open to part-time students. If those seats fill please add yourself to the course waitlist. We will contact you if a seat is available after full-time registration appointments.

Full-Time Rising 3L (Current 2L) Students
Full-time students currently in their 2L or 3L years (3L or 4L in Fall 2022) will register on Tuesday, May 24th. Registration times will be available on MySeattleU by Friday, May 6th.

Students must register for at least 8 credits to remain at full time status and may register for up to 16 credits. Students seeking permission to overload or underload in Fall 2022 should email Dean DiBiase at kdibiase@seattleu.edu.

2L or 3L students who deferred Constitutional Law or Legal Writing II will be assigned an additional registration time on Monday, May 23rd at 11am to choose a Fall 2022 Constitutional Law section or a Fall 2022 or Spring 2023 Legal Writing II section.

Full-Time Rising 2L (Current 1L) Students
Current 1L students (2L in Fall 2022) will be randomly divided into four registration groups (Groups A, B, C and D). The registration time-order of these groups will rotate for Fall 2022 registration and future registrations. For Fall 2022, the groups will register in A, B, C, D order for May 23rd Constitutional Law, Legal Writing II and BSPC pre-registration and D, C, B, A for May 24th Fall 2022 Registration. Registration group information will be available on MySeattleU by Friday, May 6th.

Constitutional Law, Legal Writing II & Bar Success Prescribed Curriculum Pre-registration
On Monday, May 23rd, Current 1L students (2L in Fall 2022) may pre-register for their Fall 2022 Constitutional Law (CNLW-200) section and their Fall 2022 or Spring 2023 Legal Writing II (WRIT-200) section. Students required to complete the Bar Success Prescribed Curriculum may also pre-register for a 4-credit Trusts & Estates plus Lab combination – either ESTA-250 (4 credits, lab content included) or ESTA-300 (3 credits) and LPRC-250 (1 credit). See the Bar Success Prescribed Curriculum section for more information.
**Fall 2022 Registration**
On Tuesday, May 24th, Current 1L students (2L in Fall 2022) may register for their remaining fall classes. Students must register for at least 8 credits to remain at full time status and may register for up to 16 credits. Students seeking permission to overload or underload in Fall 2022 should email Dean DiBiase at kdbiase@seattleu.edu.

**Registration Time Conflicts**
If you do not have computer access during your registration time, please contact the Office of the Registrar at 206-398-4150 or lawreg@seattleu.edu. We will make arrangements to register you for classes during your appointment time. We will not reassign your appointment to an earlier time due to a conflict.

**Waitlists**
If a class fills up, MySeattleU will automatically change its status to “Waitlist”. Add yourself to the waitlist if you are interested in the class. We strongly suggest that you sign up for an alternate class when you have been waitlisted for a class. That alternate can be another section of the same course or an alternate course. Waitlisted courses do not count towards your total credits.

**First Week of Classes, Add/Drop Period**

**Add/Drop Deadline**
Registration for most courses will close at the add/drop deadline (the Friday of the first week of classes). Before the add/drop deadline you may make registration changes online. In courses where a substantial amount of material is covered in the first week, registration may close earlier, usually after the first or second class meeting.

Except in the case of clinics with an early commitment deadline, students may drop a course without record until Friday, August 26th. Drops can be made online.

**Attendance**
During the first week of classes many professors assign groups, discuss the syllabus and plan activities. Your attendance during this week is important. If you cannot attend the first or second session of a class for which you are enrolled please let your professor know.

If a course has a waitlist, enrolled students are required to attend the first day of class or have the professor’s permission to miss the class. This allows us to get an accurate head-count and offer empty seats to waitlisted students.

**Waitlist Sign-In**
On or before the first day of classes, students must sign into their waitlists. This allows us to cull the waitlists of students who are no longer interested in the class. You may sign in by phoning the Office of the Registrar at 206-398-4150, emailing at lawclasswaitlist@seattleu.edu or by stopping by the Registrar’s front desk.

A sign-in reminder will be emailed to students the week of August 15th.

**Making Registration Changes After Friday, August 26th**

**Late Registration**
After Friday, August 26th and before Friday, September 10th students may register for a class only with the professor’s permission. No classes may be added after Friday, September 9th. More information and the Late Registration form can be found here.

**Withdrawal**
Before Friday, September 24th students may withdraw from courses by submitting the Course Withdrawal Form to the Office of the Registrar*. After Friday, September 24th, students must receive the approval of the professor and the Associate Dean for Student Affairs to withdraw from a course. More information and the Course Withdrawal Form can be found here.

*The following exception applies: In courses involving a commitment to parties outside the law school or courses where a student's withdrawal may have an adverse effect upon the education of other students, an earlier withdrawal deadline may be set. Students will be notified of this deadline before the end of the first week of classes.

Registration Help
If you are having difficulty registering during business hours call the Office of the Registrar at 206-398-4150. We can generally solve your problem more quickly if we can talk to you on the phone.

If you are having login or technical problems, please call us before contacting the helpdesk. Getting technical issues resolved can take several hours and we can manually register you for classes before the issue is resolved.

On weekends or after business hours, please send an email to lawreg@seattleu.edu. In your email, describe the problem and list the course(s) for which you were attempting to register.