



**SCHOOL OF
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STUDENT BAR ASSOCIATION

Procedures and Campaign Guidelines

2025 Spring Election

Questions or concerns about the following guidelines and elections procedures should be sent via email to the Election Supervisor. All election-related correspondence shall contain the following formatted subject line:

[2025 Spring Election] – (your preferred first & last name) – (anything else you want)

Using the hyperlink below will generate an email that contains the required subject format.

Election Supervisor: Devin Sotak

Email: dsotak@seattleu.edu

VACANT POSITIONS

The following positions are available for the 2025 Student Bar Association General Election:

President	Faculty Standards Representative
Vice President	LLM and International Student Representative
Treasurer	Public Interest Representative
Academic Standards Representative	Student Activities Representative
Alumni Representative	Student Services Representative
Diversity Representative	Flex Representative
MLS Representative	Transfer/Visiting Student Representative

DUTIES OF NEWLY-ELECTED OFFICERS

All newly elected Officers must attend Student Bar Association meetings after their election to office. Officers may be required to attend additional functions, per the requirements of the SBA. Each officer shall hold their position from April 1st, 2025, to March 31st, 2026.

Additional information in regard to each position and its duties may be found on the [SBA website](#).

CANDIDATE APPLICATIONS

Candidates shall submit all application materials to the Election Supervisor no later than **5:00 PM PST on Tuesday, February 18th, 2025**. A complete candidate application contains the following THREE (3) items:

1. A candidate statement of no more than 300 words which includes the position for which you are declaring your candidacy and a statement detailing your qualifications for office, candidate objectives if elected, and any other information about yourself that you wish to provide to voters; and
2. A high-resolution photo of yourself; and
3. A signed copy of these 2025 Student Bar Association Spring Election Procedures and Campaign Guidelines - candidate signature block located on final page of this document.

Late or incomplete applications will not be accepted. Exceptions to this policy shall not be made except for egregious exigent circumstances as determined by the Judicial Board on a case-by-case basis. Candidate statements in excess of 300 words shall be reduced to 300 words prior to publication of the voter's pamphlet.

IMPORTANT CAMPAIGN AND ELECTION DATES

Candidate packets are due by 5:00 PM on Tuesday, February 18th.

Campaigning is permitted from 8:00 AM on Wednesday, February 19th through the end of the voting period.

Voting will commence at 8:00 AM on Wednesday, February 26th.

Voting will close at 5:00 PM on Friday, February 28th.

Voting will take place electronically and ballots will be sent to students' official SU email addresses. In the event that no candidate in a particular race receives a simple majority of the vote, instant run-off tabulation will be used to calculate a winner as outlined in [Ch. III § 4\(C\) of the SBA Bylaws](#). Numeric vote counts for any position may be requested by any student after election results have been published.

CAMPAIGN RULES AND REGULATIONS

1. All candidate statements shall be circulated via email in a “voter’s guide” pamphlet so that voters may review candidate statements when casting their votes.
2. Candidates may only run for one office/position at a time.
3. Candidates may use the official Seattle University “Class of…” Facebook or Slack pages to advertise their candidacy.
 - a. Candidacy may be advertised no more than THREE (3) times per platform prior to the commencement of voting.
 - b. Candidates may post one additional time on each platform after voting has commenced; this post shall not endorse any particular candidate and shall be limited to encouraging students to participate in the ongoing election process.
4. Candidates may advertise their candidacy through their personal social media pages. Promotion of a candidate on other social media (i.e., friends, students, family) is also permitted, so long as those others do not endorse a candidate on behalf of a student organization, faculty member, or staff member.
5. Endorsement of a candidate by a Certified Student Organization is strictly prohibited.
6. Candidates may announce their candidacy in courses for which they are enrolled if they have permission from their instructor(s) to do so. Candidates should not make campaign announcements in any classes in which the candidate is not enrolled.
7. In the interest of a fair and equal election process, candidates shall be limited to a maximum budget of \$10.00 for campaign materials (posters, flyers, stickers, etc.). Candidates must email receipts of any and all campaign expenses to the Election Supervisor. Candidates shall not be permitted to expend additional funds on materials, or use materials they already possess or own, to increase the volume of their materials over those of other candidates. Candidates may not accept donated materials or contributions.

REQUIREMENTS FOR POSTING OF PROMOTIONAL MATERIALS

Physical campaign materials are permitted. Fliers may only be posted on the bulletin boards in Sullivan Hall identified in the table below. Candidates shall be limited to one flier per bulletin board with maximum dimensions of 8.5” x 11” (standard printer paper size). Promotional materials shall be affixed to the bulletin boards using the provided pushpins/thumbtacks only (as staples damage the bulletin boards). Posting physical campaign materials off-campus is strictly prohibited.

<p>Court level</p> <ul style="list-style-type: none"> • Next to west elevators • Next to east elevators • Next to vending machines • Outside Room C5 • Next to lockers 	<p>First Floor</p> <ul style="list-style-type: none"> • Next to west elevators • Mailbox area • Behind Sidebar • Between Sidebar and Fridge • Inside the Org Room
<p>Second Floor</p> <ul style="list-style-type: none"> • Inside Library <ul style="list-style-type: none"> ○ Next to west Elevator ○ 3rd Floor of Library ○ 4th of Library 	<p>Third Floor</p> <ul style="list-style-type: none"> • By west elevators • Middle of the floor next to 328

VIOLATIONS OF CAMPAIGN GUIDELINES

Violations of these Guidelines shall be subject to sanctions as deemed appropriate by the Judicial Board. Sanctions may include but are not limited to: candidate disqualification, restriction from further advertising or promoting candidacy, restriction of allowable funds for the campaign, and ordering a new election.

Complaints regarding potential violations of these Campaign Guidelines should be reported to the Election Supervisor. All complaints regarding potential violations shall be adjudicated by the Judicial Board as a whole.

CANDIDATE ACKNOWLEDGEMENT

By signing below, the candidate agrees that they have reviewed and understood the foregoing Student Bar Association Campaign and Election Guidelines and Procedures and agrees to adhere to all policies, procedures, and rules outlined therein. The undersigned further acknowledges that failure to comply with any and all of the above-outlined policies and procedures may result in the issuance of remedial or punitive sanctions from the Judicial Board up to and including disqualification from the Student Bar Association 2025 Spring Elections.

Name (Printed):

Positions Sought:

E-mail:

Phone Number:

Signature:

Date: