

**Superior Court of Washington
For Thurston County**

STATE OF WASHINGTON,
Plaintiff

vs.

Defendant

DOB

No.

Order to Surrender Weapons

(ORWPNP/ORSRH)
(Clerk's Action Required)

THIS MATTER CAME ON regularly before the undersigned judge/commissioner, and the court having considered the records and files herein, hereby ORDERS, ADJUDGES, and DECREES: that the defendant must:

→not obtain or possess any firearms, other dangerous weapons, or concealed pistol license;

AND

→turn in any firearms, other dangerous weapons, and concealed pistol license as stated in this Order.

The court orders that you (defendant) must immediately surrender (turn in):

- all firearms and other dangerous weapons in your possession or control **AND**
- any concealed pistol license

Surrender Weapons and Concealed Pistol License (CPL) to:

_____ County Sheriff City/Town Police Chief **where the case is filed.**

other person designated by the court who is not prohibited from possessing or obtaining any firearms, other dangerous weapons, and CPL under state or federal law and who agrees to complete the **Receipt for Surrendered Weapons and Concealed Pistol License:**

Your attorney, name: _____ WSBA No. _____;

Name: _____. Relationship to you: _____.

If any designated person does not agree to complete the Receipt, you must immediately give the weapons and CPL to the County Sheriff or Police Department of _____.

You must appear for the review hearing on _____ at _____ a.m./p.m. to provide proof that the weapons and/or concealed pistol license have been surrendered. If such proof is filed with the clerk of the Thurston County Superior Court at least 24 hours prior to this date, then the hearing shall be stricken and you need not appear.

If you have weapons or CPL:

Step 1: **Immediately** turn in the weapons and CPL.

Step 2: Get a receipt for the weapons and CPL from law enforcement or court designated person.

Step 3: Complete the **Proof of Surrender** form and attach the receipt.

Step 4: File the documents with the clerk of the Thurston County Superior court within 5 days.

If you do not have weapons or CPL:

Step 1: **Immediately** complete and sign the **Declaration of Non-Surrender** form.

Step 2: File the declaration with the clerk of the Thurston County Superior court within 5 days.

If you already surrendered firearms, other dangerous weapons, and CPL under another order, they must remain in the possession of the person who received them until further order of the court. You must surrender all firearms and other dangerous weapons subject to this order, including but not limited to the following:

Attach sheet if there are more to list. You are required to surrender all of your firearms, or other dangerous weapons subject to this order, even if they are not listed above.

WACIC Data Entry
The clerk of court shall forward a copy of this order on or before the next judicial day to the _____ County Sheriff's Office or _____ City/ Town Police Department where the case is filed which shall enter this order into WACIC.
Service
This order made in open court in the presence of the defendant. Additional service is not required.

Warning! If you fail to comply with this Order, you could be found in contempt of court and/or be charged with a misdemeanor or felony, and punished accordingly. RCW 9.41.040(2) and RCW 9.41.810.

Dated _____ at _____ a.m./p.m. _____

Judge/Commissioner

I acknowledge receipt of additional instructions for surrender of weapons and CPL to law enforcement. I acknowledge receipt of a copy of this order.

➤ _____
Signature of Defendant

Print Name

➤ _____
Signature of Defendant's Attorney WSBA No.

Print Name

INSTRUCTIONS TO TURN IN WEAPONS/CONCEALED PISTOL LICENSE

Pursuant to a court order, you have been ordered to turn in your weapon(s) and/or concealed pistol license to a law enforcement agency. Follow these instructions:

- (1) Contact the designated agency on your order, during normal business hours (Monday – Friday between 8:00AM - 4:00PM). Inform the department that the court has ordered you to turn in your weapons and/or concealed pistol license to their agency and arrange a time to do this **as soon as possible** with the time required by the court. **Have your Court Case number available – this number is listed on the top right of your court order.** Contact the designated agency on your order to complete the Surrender. If you reside in Thurston County, please contact the following (based on the agency listed on your Order):

Thurston County Sheriff's Office	360-786-5512
Lacey Police Department	360-459-4333
Tumwater Police Department	360-754-4200
Tenino Police Department	360-704-2740
Olympia Police Department	360-753-8300 then select Option 0
Yelm Police Department	360-458-5701

- (2) If a representative is not available, leave a detailed message, including your name, phone numbers(s) and the case/cause number. You will be contacted to schedule an appointment. If you have not received a call back within (1) business day, you **MUST** call again to arrange for the surrender of your weapons/concealed pistol license.
- (3) You **MUST** have a copy of the court order with you to give to the agency when you turn in your weapon(s). Also, you **MUST** have a completed list of all of the firearms that you are turning in. List them on the Receipt for Surrendered Weapons and/or Concealed Pistol License (attached).
- (4) When you arrive at the designated location to contact the law enforcement agency representative, keep your **UNLOADED** weapon(s) **locked inside your vehicle (trunk if possible)**. Upon contacting the law enforcement department's personnel, provide them with a copy of the Order to Surrender Firearms/Concealed Pistol License and inform them that your weapon(s) are inside the vehicle. The law enforcement agency employee will advise you on what to do for the removal of the weapon(s).
- (5) The **law enforcement agency employee will sign** the Receipt for Surrendered Weapons as proof to the court that you have turned in your weapon(s). You **MUST** then provide the Receipt of Surrendered Weapons/Concealed Pistol License to the court. When you submit a copy of this Receipt you must also complete the Proof of Surrender form (attached).
- (6) You **MUST** appear at any hearing set by the court to review your compliance with the Order to Surrender.

NOTE

**YOU ARE RESPONSIBLE FOR COMPLYING WITH THE CONDITIONS OF THE COURT ORDER
IN A TIMELY MANNER**

**Superior Court of Washington
For Thurston County**

STATE OF WASHINGTON,
Plaintiff

vs.

Defendant

No.

**Declaration of Non-Surrender
(DCLRNS)**

I understand that the court has ordered me to surrender any firearms, other dangerous weapons, or concealed pistol license that I own or have in my possession or control. I have not surrendered any firearms, other dangerous weapons, or concealed pistol license pursuant to that order because I do not have any of those items.

I understand that I am prohibited from obtaining or possessing a firearm or other dangerous weapon or concealed pistol license until further order of the court.

I certify, under penalty of perjury under the laws of the State of Washington, that this statement is true and correct.

Dated: _____ at (place) _____, Washington.

➤ _____
Signature of Defendant

Print name

Warning! Failure to comply with an Order to Surrender Weapons issued in this case number could result in the restrained person being found in contempt of court and/or being charged with a misdemeanor or felony, and punished accordingly. RCW 9.41.040(2) and RCW 9.41.810.

Superior Court of Washington For Thurston County	
STATE OF WASHINGTON, Plaintiff	vs.
_____	,
Defendant	

No.
Proof of Surrender
(PRSRW)
(Clerk's Action Required)

The court has ordered me to surrender any and all firearms and other dangerous weapons that I own or have in my possession or control, and any concealed pistol license.

- On (date) _____ at _____ a.m./p.m. I surrendered the firearms, other dangerous weapons, and concealed pistol license to:
 - the _____ County Sheriff City/Town Police chief.
 - * I have attached a copy of the law enforcement receipt.
 - my attorney, name: _____ WSBA No. _____.
 - name: _____
Relationship to me: _____.
 - * I have attached a copy of the **Receipt for Surrendered Weapons and Concealed Pistol License** form or other form approved by the court.

I certify, under penalty of perjury under the law of the State of Washington, that this statement is true and correct.

Dated: _____ at _____, Washington.

➤ _____
Signature of Defendant

Print name

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**SUPERIOR COURT OF WASHINGTON
IN AND FOR THURSTON COUNTY
FAMILY & JUVENILE COURT**

and
Petitioner,
Respondent.

**NO.
ORDER ON WEAPONS SURRENDER
REVIEW**

I. BASIS

This matter came before the Court for review and the Court having heard argument and having reviewed all relevant pleadings, makes the following:

II. FINDINGS/CONCLUSIONS OF LAW

1. This Court has jurisdiction to hear this matter.

Based upon the foregoing Findings/Conclusions of Law, the Court enters the following:

III. ORDER

IT IS ORDERED that:

- _____ The Respondent is in Compliance with the Court's Order to Surrender.
- _____ The Respondent failed to appear at the Review Hearing and has failed to file any documentation noting compliance with the Order to Surrender Weapons.
- _____ A new Review Hearing is being scheduled on:
- _____ Other:

DATED this day of , 2016.

COURT COMMISSIONER LACK/THOMAS

PETITIONER

RESPONDENT

Defendant's Name: _____ Court Case#: _____

Receipt for Surrendered Weapons and Concealed Pistol License
(Attachment)

Defendant:

Step 1: Attach this receipt to the **Proof of Surrender** form

Step 2: List and describe each item you surrender individually with brand, model, serial number, color, concealed pistol license number, etc. below:

Law Enforcement: I (name) _____ received the firearms, other dangerous weapons, and/or concealed pistol license listed above on behalf of the:

Sheriff of _____ County;

Chief of Police of the City/Town of _____.

Attorney or other person designated by the court:

I (name) _____,

- I am not prohibited by state or federal law from obtaining or possessing any firearm, other dangerous weapon, or a concealed pistol license.
- I received the firearms, other dangerous weapons, and/or concealed pistol license, listed above, surrendered per court order by (Defendant's name) _____ on (date) _____ at _____ a.m./p.m.
- If I knowingly give them back to the defendant without a court order allowing me to, I may be found in contempt and/or in violation of criminal or civil state or federal laws.

I certify, under penalty of perjury under the laws of the State of Washington, that this statement is true and correct.

Dated: _____ at (place) _____, Washington.

➤ _____
Signature of Person Receiving Items

Print Name

WSBA No.

Address