

Summer 2020 Registration

Continuing JD Students, LLM and MLS students

Office of the Registrar - 206-398-4150 - lawreg@seattleu.edu



Monday, March 9, 2020	<p>Registration Times</p> <ul style="list-style-type: none"> • Students enrolled in LLM or MLS programs and part-time JD students who are in their 3L or 4L year as of Spring 2020 (4L in Fall 2020) register at 9 am • Part-time students who are in their 2L year as of Spring 2020 (3L in Fall 2020) register at Noon. • Part-time students who are in their 1L year as of Spring 2020 (2L in Fall 2020) register at 3 pm
Wednesday, March 11, 2020	<ul style="list-style-type: none"> • Full-time students who are in their 3L or 4L year as of Spring 2020 (4L in Fall 2020) register at 9 am • Full-time students who are in their 2L year as of Spring 2020 (3L in Fall 2020) register at Noon. • Full-time students who are in their 1L year as of Spring 2020 (2L in Fall 2020) register at 3 pm
Thursday, March 12, 2020	<p>Open Registration Begins</p> <ul style="list-style-type: none"> • Visiting students register at Noon. • Registration remains open for all students through the first week of classes. • Waitlist invitations are sent as seats in closed classes become available – Check your SU email regularly!
Friday, May 22 – Monday, May 25, 2020	<p>Memorial Day Holiday</p> <ul style="list-style-type: none"> • All administrative offices will be closed.
Tuesday, May 26 – Saturday, May 30, 2020	<p>May Immersion Course</p>
Monday, June 1, 2020	<p>1st Day of Summer Continuing Classes - Start of Add/Drop Period</p> <ul style="list-style-type: none"> • Classes may be added or dropped online. • Waitlist sign in begins.
Friday, June 5, 2020	<p>End of Summer Continuing Add/Drop Period</p> <ul style="list-style-type: none"> • All waitlists closed. • Last day to drop a class online and without a 'W' (withdrawn) grade applied to transcript. • Last day to receive a 100% tuition refund for dropped classes.
Friday, June 19, 2020	<p>End of Summer Continuing Withdrawal Period</p> <p>Students may withdraw from a class until this date. A 'W' (withdrawn) will be applied to the transcript and a partial tuition refund applied (see the Student Handbook for the tuition refund schedule).</p> <p>After this date students may only withdraw with the permission of the professor and the Associate Dean for Student Affairs. 'WF' (withdrawn failing) grades may be applied for withdrawals made after this date.</p>

Should You Take Summer Classes?

Summer is an optional term; continuing students are not required to take summer classes but doing so allows you to carry lighter loads in the fall and spring semesters and/or to complete degree requirements more quickly. Full-time students wishing to graduate in 2 ½ years and part-time students wishing to graduate in 3 ½ years, must take summer classes.

Summer 2020 Offerings

Continuing students are eligible to take the following summer offerings:

Summer Continuing Courses

These courses are identical to those offered in the fall and spring semesters but run on a compressed schedule (8 instead of 15 weeks). Summer Continuing Classes run Monday, June 1 – Thursday, July 23, 2020 with exams running Monday, July 27 – Wednesday, July 29, 2020.

Summer Externships

Summer externship applications are currently being accepted by the [Externship Program](#). Students with an approved summer externship will be automatically enrolled in their externship and seminar. You do not need to register for externships on SUOnline. Questions about externships or externship registration should be directed to externships@seattleu.edu.

Summer Entering Courses (Criminal Law)

If you deferred Criminal Law during your 1L year you may take the day or evening section of Criminal Law in Summer 2020. Criminal Law runs Monday, June 22 – Thursday, July 30, 2020 with exams running Monday, August 3 – Wednesday, August 5, 2020.

Summer Institute for Technology, Innovation, and Entrepreneurship

Seattle is the beating heart of a vibrant entrepreneurial community that pulses with creativity and ingenuity. Learn how to contribute legal expertise to these cutting-edge innovators at Seattle University School of Law's Summer Institute for Technology, Innovation, and Entrepreneurship (SITIE).

Students are encouraged to take the Immersion Course: Lawyering for Entrepreneurship and Innovation, offered the last week in May 2020 (May 26 – 30, 2020) After the immersion course, students can choose from four additional courses on related topics, including artificial intelligence, the role of in-house counsel, advising start-ups, and innovation through real estate development.

See the Summer Institute for Technology, Innovation, and Entrepreneurship [website](#) for more information.

Registration Time

You may start registering for summer classes at your appointment time which can be viewed on [SUOnline](#). Registration remains open through the first week of summer classes but popular classes will begin to fill early in the registration process.

Registration Holds

Before your registration time begins, please review any holds placed on your account that may prevent registration (choose the Check Holds option on [SUOnline](#)). If you believe a hold to be in error, please contact the department that placed the hold.

Waitlists

If a class fills up, SUOnline will automatically change its status to "Waitlist". Add yourself to the waitlist if you are interested in the class. We strongly suggest that you sign up for an alternate class when you have been waitlisted for a class. Waitlisted courses do not count towards your total credits.

If you'd like to know your position on a waitlist, go to the Manage My Waitlists option on SUOnline's Student Menu. You may also use this function to drop yourself off of waitlists. If a seat becomes available for you in a waitlisted class we will send you an email. This email will contain instructions and a deadline for enrolling.

Waitlist Sign-In

During the first week of classes students must sign into the waitlists every day. You may sign in by phoning the Office of the Registrar at 206-398-4150, emailing at lawclasswaitlist@seattleu.edu or by stopping by the Registrar's front desk. A sign-in reminder will be emailed to students the week of May 24th.

Summer Financial Aid and Billing

Students must enroll in a minimum of three summer credits to be eligible for financial aid. You must notify Financial Services if you are planning to take Summer 2020 classes. If you did not indicate that you will be attending summer classes on your 2020-21 Enrollment Status Form, or if you have financial aid questions, please email lawfa@seattleu.edu.

Summer tuition statements will be generated on or before Friday, May 15, 2020. If you have billing questions, please email lawbusinessoffice@seattleu.edu.

Dropping or Withdrawing from Summer Classes

May Immersion Course

Students who drop the immersion Course on or before Wednesday, May 13, 2020 will receive a full tuition refund. Students who drop the immersion Course between Thursday, May 14 and Tuesday, May 26, 2020 will receive a full tuition refund minus a \$200 late-drop fee. No refunds will be issued for immersion course tuition after May 26, 2020 unless a student is unable to attend class because of illness or emergency.

Summer Continuing Term

Summer classes can be dropped without penalty through the first week of classes. The deadline for dropping without penalty is Friday, June 5, 2020.

After Friday, June 5 and until Friday, June 19, 2020, students may withdraw from classes by submitting a completed [Late Registration Change Form](#) to the Office of the Registrar. A grade of 'W' (withdrawn) will be recorded on the transcript.

After Friday, June 19, 2020, students must receive permission from their professor and Donna Deming, Associate Dean for Student Affairs, to withdraw from a summer course. After June 19, 2020, a grade of 'WF' (withdrawn failing) may be applied to the transcript at the professor's discretion.

The following tuition refund schedule applies to Summer 2020 withdrawals:

Notification of withdrawal On or Before:	Percent of Tuition Refunded
Friday, June 5, 2020	100 %
Friday, June 12, 2020	75 %
Friday, June 19, 2020	50 %
Friday, June 26, 2020	25 %
After Friday, June 26, 2020	0 %

Financial aid recipients: The Institutional Refund Policy has a different schedule than the Federal Return of Title IV Funds policy. See

<http://www.law.seattleu.edu/Documents/financialaid/Title%20IV%20Refund%20Policy%20.pdf>.

Registration Help

If you are having difficulty registering during business hours call the Office of the Registrar at 206-398-4150. We can generally solve your problem more quickly if we can talk to you on the phone.

If you are having login or technical problems, please call us before contacting the helpdesk. Getting technical issues resolved can take several hours and we can manually register you for classes before the issue is resolved.

On weekends or after business hours, please send an email to lawreg@seattleu.edu. In your email, describe the problem and list the course(s) for which you were attempting to register.