



Seattle University School of Law
 Office of the Registrar
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Leave of Absence / Withdrawal Petition

Directions:

This form is to be used students who are requesting a leave of absence from the School of Law. Or are withdrawing completely from the school.

All information below must be completed

Students receiving financial aid are encouraged to meet with Student Financial Services to discuss the implications withdrawing or taking a leave of absence.

Student

Full Name: _____	Seattle U ID: _____
E-mail Address: _____	
<input type="checkbox"/> Withdrawal <input type="checkbox"/> Leave of Absence Planned Date of Return: _____ Last day of attendance: _____	
Reason for withdrawal or leave of absence:	
<input type="checkbox"/> Academic <input type="checkbox"/> Financial <input type="checkbox"/> Health <input type="checkbox"/> Transfer <input type="checkbox"/> Other	
Explanation:	
_____ _____ _____	
_____ Student Signature	_____ Date

Associate Dean

<input type="checkbox"/> Withdrawal <input type="checkbox"/> Leave of Absence Exp. Date of Leave: _____ Refund: _____ %	Official Date of Leave _____
Comments:	
_____ _____ _____	
_____ Dean Signature	_____ Date

Student Financial Services

If you have received federal or private loans, you are obligated und the terms of your promissory note to notify your lenders when you take a Leave of Absence or Withdraw.

_____ Exit Interview	_____ Retire Files
_____ Repayment Lender	_____ Refund Calculated
_____	_____
_____ Financial Services Signature	_____ Date

Business Office

Comments: _____	
Business Office Exit Interview Completed: _____	_____
_____ Business Office Signature	_____ Date