Agenda

I. Brief introductions and summary of previous meeting (10 minutes)
II. General progress report + participation as continuing action item (5 minutes)
III. Reports from Working Groups and Discussion (25 minutes)
IV. Discussion of next steps (10 minutes)
V. Next meeting, adjourn general meeting, and convene working groups (40 minutes)

Continuing Action Item: Participation. Attendees were asked to have their respective organizations address the issue of participation and to decide whether their organizations would agree to formally participate. It was also agreed that our meetings are open and the documents such as the agenda, meeting notes, and attendees of meetings would be made public and available on the task force website.

An organizational or institutional participant would agree that the organization’s name can be included in Task Force materials, including on the Task Force web site. By agreeing to be a participant, an organization or institution would not be endorsing in advance the findings, recommendations, or implementation plans of the Task Force. Participants will be given the opportunity to review and endorse each report that includes findings, recommendations, or implementation plans. The Task Force endeavors to seek consensus for each report but anticipates that in certain circumstances, participants will be unable based on their institutional limitations or unwilling to endorse a particular report. As the Task Force is not an official body, this model of participation is deemed to be a pragmatic choice for moving forward.