Award Letter: Your Award Letter will be mailed approximately three weeks after your admit letter is received (but no earlier than mid-March), *if your financial aid file is complete*. Sign, date, and return the Award Letter indicating what aid you accept, reject, or reduce.

Federal Direct Stafford Master Promissory Note: Complete the Stafford Master Promissory Note (MPN) at [https://studentloans.gov](https://studentloans.gov) (unless you previously signed a MPN at a Direct Lending school, e.g. University of Washington). Click on Subsidized/Unsubsidized. The Stafford is disbursed equally each semester, but tuition charges vary from term to term. Budget carefully.

Entrance Counseling: Complete Entrance Counseling documentation at [https://studentloans.gov](https://studentloans.gov) (click on Entrance Counseling) for Stafford and Grad PLUS loans.

Forms: Submit verification forms, tax transcript, or any other documentation as requested by our office. Disclose any outside scholarships or funding assistance.

Alternative Loans: Apply for a federal Grad PLUS or a private loan if eligible and additional funding is necessary. Credit check required. Equal disbursements fall/spring unless requested otherwise in writing and approved. If you choose Grad PLUS (recommended), complete PLUS request process, promissory note and entrance counseling at [https://studentloans.gov](https://studentloans.gov). To add 4% fee to loan balance to net amount requested, email lawfa@seattleu.edu.

Laptop Computer: You must buy the computer first, keep the store receipt and proof of payment by you, the student, and submit documentation to our office within the academic year. After authorization, you may apply for an alternative, credit-based loan to reimburse yourself up to cost of computer or $1,500, whichever is less. You must pass a credit check.

Funding: You must complete the registration/ABA certification process each term and attend class. Financial aid pays institutional charges first. **Refunds for living expenses are usually available shortly after the term begins, if you have completed all necessary paperwork in a timely manner. However, always be prepared to pay for books and expenses yourself the first few weeks of each term.**

More information: Please visit our website [www.law.seattleu.edu/financialservices](http://www.law.seattleu.edu/financialservices) or email lawfa@seattleu.edu if you have any questions, need more information, or would like to setup a one-to-one appointment. We are happy to help you with this process.