**Information and Guidelines for Proposals for Social Justice Mondays**

*Social Justice Mondays* is an organized, weekly series that aims to create a forum to bring awareness and encourage discussion about the many issues that surround the idea of "social justice" in order to help strengthen the social justice community of students, faculty and staff at the law school.

We invite students, student organizations, faculty, and staff to contact ATJI if interested in proposing a program/event idea for *Social Justice Mondays*.

The following considerations will be used in evaluating proposals:

- Whether the topic touches on issues faced by marginalized communities (e.g., race, class, gender, ability);
- Whether the topic provokes conversations based on intersectionality of issues and/or collaborations between different communities;
- Whether the topic adds unique and/or novel ideas to the conversation on social justice* at the law school; and
- Whether the topic addresses a present need or concern in the community.

*The Social Justice Coalition’s working definition of “Social Justice” is the following:

Social Justice is a process that involves critical examination, dialogue, and collaborative action on an individual, local, and global level that seeks:

1) Eradication of historic, systemic, institutionalized, and intersectional oppression;
2) Equitable (re)distribution of power, resources, and opportunities; and
3) Empowerment of people and communities to exercise self-determination, to realize their full potential, and live lives of dignity.

All proposals should include at least:

- A brief description of the event;
- Suggested speakers (include moderator if other than you);
- Type of event format (e.g., panel discussion, teach-in, interactive workshop); and

All proposals should be submitted to ATJI Associate Director Abby Goldy at goldyabigail@seattleu.edu. ATJI will work with you to determine a date for the *Social Justice Monday* you propose.

**You will be responsible for the following:**

- Organizing the event, which includes contacting and confirming speakers, arranging for any materials, securing permission to show a film (if applicable), and facilitating the
event. **ATJI Associate Director Abby Goldy** will provide guidance to you on how you can most successfully facilitate/moderate/introduce your presentation.

- Drafting the announcement of the program and emailing it to Abby at least three weeks before the event. Abby will work with you on the announcement before it is deemed final.
- If your presentation includes background literature, community contacts, or any additional resources on the topic of your presentation, organizers can send a follow-up email to all participants.

**ATJI will be responsible for the following:**

- Reserving room C-5 for every *Social Justice Mondays* which will take place on every Monday (except for holidays) from noon to 12:50 p.m.
- Providing a soup lunch
- Advertising the event via email, Facebook and the law school docket the week prior to the event and the day of the event. Organizers are encouraged to do their own additional advertising after your announcement has been finalized by ATJI.
- Arranging for technology which includes audio recording the event and having it available via podcast on the Social Justice Mondays Medialaw site.

**FOR QUESTIONS or HELP WITH DEVELOPING AN IDEA FOR A PROPOSAL:**
Contact ATJI Associate Director Abby Goldy at goldyabigail@seattleu.edu.