I. Introductions
   a. Present by phone or in person at the meeting were the following:
      i. Professor Bannai, Professor Adamson, Professor Dutton, Cindy Yeung, Colin Watrin, Beverly Tsai, Tori Sullivan, Kate Cohn, Kory Atcuson, and Denise Chen

II. Meeting logistics
   a. The group discussed setting a regularly occurring meeting and after determining there was no one time that everyone could meet, we could choose the time when the majority of group members would be free.
   b. The group decided on the 2nd Wednesday of each month from 12-1 p.m.
   c. Cindy will work on reserving a classroom with more room and sending out a calendar invitation.

III. SJLC sub-committees: What they are and what they do
   a. The group discussed the purpose of the subcommittees brief updates were given regarding each.
      i. Bias Response
         1. It has been several years (2-3) with no firm plan. There have been several incidents of bias that have occurred with no firm plan in place. The group discussed that we have been in a holding pattern as we have been instructed not to have a separate bias response plan, other than contacting Roderick or Cindy while we wait for the main campus to roll out a plan.
         2. The group decided that coming up with a final plan is a priority for this year’s SJLC.
      ii. Faculty
1. Jill, Beverly, and Kate indicated that the subcommittee lacked engagement towards the end of the spring 2019. However, the goal is to support faculty of color and promote training on diversity and inclusion. The group discussed how the SJLC attempted to have a D&I training last year, but scheduling is very difficult with faculty.

iii. Advanced Racial Justice Training
1. The group discussed how attendance was very poor last year for Jeff Robinson and that we have already been told that classes will not be canceled this coming year. Something less formal will likely be done such as a film screening with discussion panel.

iv. Affinity Groups
1. The group went over their history and decided that because attendance is poor, that this might be something that be folded into the student orgs.

IV. Goals for 2019-2020 (20 minutes)
a. Other projects/goals
   i. Moving gender neutral restroom and signage to the 2nd or 3rd floor since the clinic is locked full time now.

b. Student Recruitment
   i. Students are encouraged to tell their friends to join
   ii. Professor Adamson will send out a blast email and we will request that students who are interested in joining sign up for a particular subcommittee so we do not have overwhelming participation.